

**I. Purchasing Instructions****A. Award Description**

Awarded vendors have been pre-qualified to participate in spot market purchases on a “per group basis”.

**B. Quotation Directives**

- Bid tabulations **MUST** be provided to vendors upon request, prior to award.
- All quotations are subject to the Cone of Silence. Per section 2-11.1(t) of the County code.
- Local Preferences is not applicable if the lowest priced vendor is a certified SBE or Micro/SBE.

**Orders over \$250** (Re: ITB Paragraphs 2.6)

- To facilitate the quotation process, the pre-qualified vendors in each group will be categorized according to the category of products and the brands/makes they represent.
- When such spot market purchases are initiated, the pre-qualified vendors for the affected group shall be invited to offer a fixed price and a firm delivery time for a specific individual purchase, or a specific purchasing period.
- It will be the County department's prerogative to contact all the pre-qualified bidders in the affected group to request a quotation, use a rotating system to request quotations from a number of pre-qualified bidders, or to request quotation from the pre-qualified bidders for a specific brand/make or category of products within a group.
- In general, written spot market quotes will be gathered from at least (4) vendors whenever possible.
- The pre-qualified bidder offering the lowest fixed price on the total amount of the order shall be awarded the order, provided that the products proposed by the pre-qualified bidder meet the order's specifications and requirements.
- Please view the attachment entitled “**6750-5/17 Road Map Table.xlsx**” to review the groups, categories, and brands

**Order under \$250**

Spot market purchases with an estimated total dollar value of \$250 or less are exempted from the quotation process.

**Emergency Orders**

The availability of the material, geographic location, and/or delivery time may be utilized as deciding factors for the basis of an award to a bidder when it is determined by a County department that a project is time sensitive to meet pre-established deadlines or it is an emergency situation.

**PREFERENCES (Re: ITB Paragraphs 1.10, 2.2) except for federally funded entities.****TALLIES, AWARD RECOMMENDATION**

- **The Bid Preference shall be applied first** to the offers received from certified SBE and/or Micro/SBE vendors (This preference is given to vendors that are certified as SBE or Micro/SBE **ONLY, NOT DBE**). A SBE and /or Micro/SBE vendor must be certified by the Sustainability, Planning and Economic Enhancement Department for the type of goods and/or services the vendor provides in accordance with the following Commodity code(s) (031-03). The following link may be accessed to verify if a firm is a SBE or Micro/SBE vendor [http://www.miamidade.gov/sba/library/certify\\_all\\_by\\_firms.pdf](http://www.miamidade.gov/sba/library/certify_all_by_firms.pdf)

## BID NO. 6750-5/17-2 Air Conditioning and Refrigeration Parts and Supplies, Pre-qualification of Bidders

For contracts valued over \$1 million, an SBE Preference of 5% is applied to a SBEs offer (for the purpose of evaluation ONLY). For contracts valued up to \$1 million, an SBE Preference of 10% is applied (for the purpose of evaluation ONLY). If the SBE is the responsible, responsive low vendor following the evaluation process, the price that the county will pay the awarded firm is the original price offered (excluding the 5% or 10% evaluation factors).

- o **Local preference** should be applied in accordance with Section 2-8.5 of the Miami Dade County Code (<http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>) at the time user departments request quotations from the pre-qualified vendors. When a responsive bid from a Miami-Dade local business is within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low vendor shall have the opportunity to submit a **best and final (BAFO)** bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

### C. Delivery / Pick-up(Re: ITB Paragraph 2.17 and 2.6)

The vendor(s) shall make deliveries within five (5) business days after the date that the County department orders the items, unless otherwise mutually agreed upon by the County and the bidder, in writing, at the time of the specific purchase. Items can be picked-up from the vendor by authorized County personnel.

**NOTE:** Additional vendors that meet the pre-qualification requirements may be added by ISD Procurement Management via addendum. **Always check the addenda log table for latest award sheet addenda and additional vendors.**

## II. Pre-qualified Vendors

AWARDED VENDORS				
BUSINESS NAME	FEIN	PHONE	E-MAIL	FAX
A C engineering Inc	592246991-01	305-594-6996	jdiaz@acengineering.com	305-402-8180
Allied Controls Inc	593066664-01	407-788-0050	alliedcontrols1@cfl.rr.com	407-862-0448
American Plumbing Supply Co Inc d/b/a American Plumbing & Electrical Supply	591203555-01	305-532-3447	hgross@americanplum.net	305-532-5540
Burnett Process Inc	205181501-01	754-200-5982	info@burnettprocessinc.com	754-200-5983
Century AAA LTD d/b/a AAA Supply	650897335-01	305-362-2666	info@aaasupply.com	305-513-5886
Condo electric Industrial Supply Inc	592377544-01	305-691-5400	condoel@bellsouth.net	305-691-6564
Design Controls Inc d/b/a DCI Systems Group Inc	592401974-02	305-571-9825	rodgomez@dcj-systems.com	305-571-9863
Economic Electric Motors Inc	592562577-01	305-471-0196	barbara@eemotors.com	305-471-4475
F J Nujent & Associates Inc	593370448-01	407-936-1139	tom@nugentco.com	407-936-1640
Filterclub of America Inc	651090699-01	800-961-5343	info@thefilterclub.com	305-598-6255
FSD Group LLC d/b/a Saez Distributors	650937274-01	305-592-2330	jorgesaez@saezdistributors.com	305-477-0709
G & A engineering & Business Inc	201180360-01	305-962-0071	sales@g-aengineering.com	305-456-8805
Gemair Distributors LLC	591237755-02	305-592-2915	jpaniagua@gemair.com	305-592-0110
HD Supply Facilites Maintenance LTD	522418852-01	866-455-8924	mdpartners@hdsupply.com	855-365-8083



## ROAD MAP

### BID NO. 6750-5/17-2 Air Conditioning and Refrigeration Parts and Supplies, Pre-qualification of Bidders

Integrated Cooling Solutions LLC	270343301-01	305-406-9758	mmarrero@integratedcooling.com	305-406-9759
Kaman Industrial Technologies Corp d/b/a Florida Bearings	060914701-01	305-573-8424	prodriguez@floridabearings.com	305-573-7366
Mechanical Supplies Corp	650377976-01	305-888-0442	mechsuppl@gmail.com	305-888-6545
Miami Compressor Rebuilders Inc	592191485-01	305-576-1259	miacompres@aol.com	305-576-8186
Nalco Company	361520480-03	305-274-0888	sfalcon@nalco.com	305-274-0032
Pats Pump & Blower LLC	043769717-01	407-841-7867	patspump@aol.com	407-648-2096
Reeve Air Conditioning Inc	590865584-01	954-962-0252	contact@reeveac.com	954-719-6391
Sanuvox Technologies Inc	FRN775889-01	888-726-8869	info@sanuvox.com	888-582-6475
Shelton Supply Inc d/b/a F M Shelton Inc	581986680-01	404-755-9448	fmshelton@bellsouth.net	404-756-9571
Stromquist Company Inc	580684488-01	404-695-2613	jennifer@stromquist.com	404-794-3521
Thermo Air Inc	591197815-01	954-927-9333	luisv@thermo-air.com	954-923-8003
Trane US Inc d/b/a Trane	250900465-05	305-592-0672	eperez@trane.com	305-592-0221
Tri-Dim Filter Corp	521551452-01	772-287-3839	j.cathcart@tridim.com	787-287-3894
Tropic Supply Inc	591452203-01	954-835-6010	chuck@tropicsupply.com	954-835-6002
Universal Equipment Suppliers Inc	650237157-01	305-594-7944	info@uesrefrigeration.com	305-594-3914
W W Grainger Inc d/b/a Grainger	361150280-01	305-594-3036	gov480@grainger.com	800-459-2727
Waco Associates Inc d/b/a Waco	232386877-05	305-885-1899	plindsay@wacofilters.com	305-885-2434

### III. Award History / Addendums to the Award Sheet

<u>ADD NO.</u> ↓	<u>DATE ISSUED</u> ↓	<u>EVENT</u> ↓	<u>AGENT</u> ↓
2	1/30/14	Laser Lighting Inc was removed from the list of pre-qualified vendors. For the second OTR the firm was inactive in the State of Florida. A dissolution was filed on 9/28/12	Yuly Chaux-Ramirez
1	1/22/14	Award Sheet Published.	Yuly Chaux-Ramirez